



HO Reference:
Port Reference:

<p><b>ASYLUM SCREENING INTERVIEW AND BIOMETRIC RESIDENCE PERMIT APPLICATION</b></p>
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**STAGE ONE**  
**INTRODUCTION**

Date/Time/Location of Screening:	
Are you fit and well and ready to be interviewed?	
What is your primary (main) language and dialect (if applicable) you speak:	
What are ALL of the other languages and dialects (if applicable) you speak?:	
The language and dialect (if applicable) that the interview is being conducted in?	
Can you understand what the interpreter is/I am saying?	
<p><b>Any application for international protection will be recorded as a claim for asylum. Are you claiming asylum in your own right or do you wish to be the dependant of an asylum applicant?</b> <i>(Refer dependants to dependant process)</i></p>	
<p><b>Claim for asylum</b>      <b><u>TO BE READ OUT TO THE APPLICANT</u></b></p> <p>You have claimed asylum or international protection in the United Kingdom. <b>Do you believe that you have a well founded fear of persecution or that there is a real risk you will suffer serious harm if you are removed from, or required to leave, the United Kingdom?</b> <i>(Yes/No)</i></p>	
<p><b>From what country/countries do you claim to fear persecution?</b></p>	

The questions I am about to ask you relate to your identity, background and travel route to the United Kingdom. The information you will be asked to provide will be used mainly for administrative purposes. You will **not** be asked at this stage to go into detail about the substantive details of your asylum claim as, if appropriate, this will be done at a later interview. However, some details you will be asked to provide may be relevant to your claim.

**Do you understand this?** *(Yes/No)*

You will not have to leave the United Kingdom while your asylum application is being considered. However, it is possible that the United Kingdom may not be the state responsible for considering your asylum application. You will be informed of any application or decision to transfer your case to another country.

The information you give us, including biometrics data such as fingerprints, will be held in confidence. However, this may be disclosed to other government departments and agencies, local authorities, law enforcement bodies, international organisations and asylum authorities of other countries that may have responsibility for your asylum claim. This is to enable them to carry out their functions, including the prevention and detection of fraud.

Information you give us may also be used for documentation purposes in the event your asylum application is refused.

You must answer the questions fully and truthfully. Failure to do so may damage your credibility and may affect the outcome of your asylum application. You should also be aware that making a false statement or representation may constitute an offence under immigration legislation and may, therefore, render you liable to prosecution and imprisonment

**Do you understand this?** *(Yes/No)*

You *may* be notified of a requirement to attend your First Reporting Event after this interview. If you are required to attend a personal interview you will be given an Invitation to Substantive Interview letter. This letter will inform you of the date, time and location of your asylum interview. Your application may be treated as implicitly withdrawn if you fail to attend the personal interview, unless you demonstrate within a reasonable time that the failure was due to circumstances beyond your control. This is in accordance with the provision outlined by paragraph 333C of the Immigration Rules. If your application is recorded as being withdrawn, it will not be substantively considered.

**Do you understand this?** *(Yes/No)*

**I certify that the above details are fully understood and are correct**

**Signature of applicant:**

**Date:**

**Signature of Interviewing Officer** *(Sign, print name and grade)*

**Interpreter's Code:**

**PART ONE: Bio-data**

1.1	What is your <u>family</u> name?	
1.2	What are your first name(s)?	
1.3	Have you ever used any other names? Alias?	
1.4	Male or Female?	
1.5	What is your date of birth?	
1.6	What is your nationality?	
1.7	What is your race or ethnicity?	
1.8	What is your religion?	
1.9	What is (or was) your occupation?	
1.10	<b>Do you have a place to stay in the UK whilst your asylum application is considered?</b> If “yes” record current full UK address. If “no” advise that the applicant will not have a geographical preference.	
1.11	<b>Do you have a contact number?</b> Landline: Mobile:	
1.12	<b>Do you have dependants with you in the UK?</b> If “yes” record all names, relationships and dates of birth	

**I certify that my personal details (as recorded above) are correct**

**Signature of applicant:**

**Date:**

<b>Port/HO Ref:</b>	<b>Surname:</b>	<b>First Name:</b>	<b>Nat:</b>	<b>Gender:</b>	<b>DOB:</b>

**PART TWO: Travel History and Documentation (*annexable*)**

**PLEASE NOTE: Any continuation sheets used should be kept separate from answers from other sections and should be clearly marked TRAVEL HISTORY/DOCUMENTATION ANNEX**

<b>Travel History</b>		
<b>Departure</b>	<b>Transit</b>	<b>Arrival</b>
<b>2.1</b>	<p><b>How did you enter/travel to the United Kingdom?</b>  <b>Screening Officer to explore the applicant's travel history and method of entry into the UK.</b>            Suggested points to cover:</p> <ul style="list-style-type: none"> <li>- What countries did you travel through on your way to the UK?</li> <li>- Documentation used to travel? <i>(This will be explored in greater detail in 2.5)</i></li> <li>- How long in transit?</li> <li>- Mode(s) of transport?</li> <li>- What date did you arrive in the UK?</li> <li>- Where did you arrive in the UK?</li> </ul>	
<b>Documentation</b>		
<b>2.2</b>	<p><b>Have you ever had your own national passport?</b></p> <ul style="list-style-type: none"> <li>- If "yes" - refer to 2.3</li> <li>- If "no" – why not? - refer to 2.5</li> </ul>	
<b>2.3</b>	<p><b>Can you produce your own national passport today?</b></p>	
<b>2.4</b>	<p><b>Can you produce your own national passport within 3 days?</b></p> <p>If "yes" issue ASL.2582 following screening.            If "no" continue to 2.6.</p>	

2.5	<p><b>What document did you use to travel to the UK?</b>  <b><u>(Ask all supplementary questions below if the applicant is in possession of an invalid document or no document has been provided)</u></b></p> <p>a) Where did you get this document?</p> <p>b) Who showed this document when you checked in for your flight/mode of transport?</p> <p>c) Who had control of this document during your journey to the UK?</p> <p>d) Can you produce this document today or within 3 days? If not, why not?</p> <p>e) If the document was given to an agent: Why did you do this?</p> <p>f) What would have happened if you had not returned the document to the agent?</p>	
2.6	<p><b>Have you ever had your own national identity card/military identity card or driving licence?</b>  If “yes” where is it now?</p>	
2.7	<p><b>Have you ever used any other names or aliases?</b></p>	
2.8	<p><b>Have you ever claimed asylum in the UK before?</b>  If “yes”:  - Where?  - When?  <b><u>Do not explore the reasons behind the claim here</u></b></p>	
2.9	<p><b>Have you applied for or been issued a UK visa before coming to the UK?</b>  If “yes” provide all details.  - Were you fingerprinted as part of the application process?</p>	
2.10	<p><b>Have you ever applied for or been granted leave to enter/remain in the UK before?</b>  If “yes”:  - Where?  - When?  - Why?</p>	

2.11	Have you been issued with a biometric residence permit?	
2.12	Have you applied for or been issued a visa for any other country before?	
2.13	Have you been fingerprinted in the UK or any other country before? If "yes": - Where? - When? - Why?	

**DECLARATION TO BE READ ALOUD AND UNDERSTOOD BY THE APPLICANT:**

I am aware that it is a criminal offence to fail to provide a document establishing my identity and nationality at a leave or asylum interview and/or seek to obtain leave to remain in the United Kingdom by deception. I understand that my fingerprints will now be taken and examined against existing Immigration and Police databases. I declare that the information I have given is correct and complete.

Signature of Applicant:	Date:
Signature of Screening Officer:	Date:
Interpreter's Code	Date:

## **PART THREE: Health**

### **Please read to the applicant:**

It is important that you answer the following questions and disclose any relevant information relating to your health (including any contagious diseases) at the earliest stage so that we can ensure you are able to access the correct medical treatment throughout the process of your application.

Furthermore, any medical information you disclose may help you with accessing health services.

### **No illnesses or treatment you may have will affect your application for asylum in the UK**

<b>3.1</b>	<b>Do you have any medical conditions?</b> Investigate: <ul style="list-style-type: none"><li>- How long have you suffered with this condition?</li><li>- Diagnosed by a recognised medical practitioner?</li><li>- Receiving specific treatment in the UK? (NHS?)</li><li>- Name/Address of GP?</li><li>- Any medication?</li><li>- Any specialist care?</li></ul>	
<b>3.2</b>	<b>Do you have any disability?</b> Investigate: <ul style="list-style-type: none"><li>- Nature of the disability</li><li>- Specialist treatment/care in the UK?</li><li>- Name/Address of GP?</li><li>- Medication</li></ul>	
<b>3.3</b>	<b>If the applicant is female:</b>  <b>Are you pregnant?</b> Investigate: <ul style="list-style-type: none"><li>- Approximate due date?</li><li>- Any complications?</li><li>- Have you seen a Doctor?</li><li>- Name and contact details of the midwife(or other treating clinician)?</li></ul>	

**PART FOUR: Basis of Claim Summary**

4.1	<b>What was your reason for coming to the UK?</b>	
4.2	<b>Can you <u>BRIEFLY</u> explain why you cannot return to your home country?</b>	
4.3	<b>Have you ever claimed asylum or been granted refugee status/leave to remain in any other country before?</b> If “yes” record all details	
4.4	<b>If you passed through or stayed in any other countries prior to your arrival in the UK, why did you not apply for asylum there?</b>	

**PART FIVE: Criminality and Security Screening**

5.1	<p><b>Have you ever been arrested, charged with or convicted of an offence in any country (including traffic offences)</b> If “yes” record full details:</p> <ul style="list-style-type: none"><li>- Date?</li><li>- Country?</li><li>- Offence?</li><li>- Sentence?</li></ul>	
5.2	<p><b>Are you subject to an arrest warrant or wanted by any law enforcement authority for an offence in any country?</b> If “yes” record full details:</p> <ul style="list-style-type: none"><li>- Date?</li><li>- Country?</li><li>- Offence?</li></ul>	
5.3	<p><b>Have you ever been involved in or supported terrorism or engaged in violent opposition to a national government? (This includes financial support.)</b> If “yes” record full details</p>	
5.4	<p><b>Have you ever been detained as a suspected terrorist or enemy combatant, whether charged or not?</b> If “yes” record full details</p>	
5.5	<p><b>Have you ever said or written anything which: Praises or justifies terrorism; or tries to make others commit terrorist/serious criminal acts; or encourages hatred between communities?</b> If “yes” record full details</p>	

5.6	<p><b>Have you ever taken part in any illegal activities or activities which might cast doubt on your good character which you have not already mentioned</b></p> <p>If “yes” record full details</p>	
5.7	<p><b>Have you ever worked for any of the following organisations: (state or non-state)</b></p> <ul style="list-style-type: none"> <li>- Armed forces or a reserve force. This includes the UK Armed Forces, <u>(explore if they have ever been a combatant or fought in any war)</u></li> <li>- Government</li> <li>- Judiciary</li> <li>- Media</li> <li>- Public or civil administration</li> <li>- Security (including police and private security companies)</li> </ul> <p><b>If “yes” to any of the above provide the following details:</b></p> <ul style="list-style-type: none"> <li>- Name(s) of all the relevant organisation(s)</li> <li>- Your position/rank</li> <li>- Dates you worked for the organisation(s)</li> </ul>	

**PART SIX - Supporting Documentation**

6.	<p><b>Do you have any documents or other evidence relevant to your claim, family life or other personal circumstances that you wish to submit to support your asylum application?</b></p> <p>If yes, do you have them with you today, or when will they be available?</p> <p>Where there are such documents held or to be submitted in the future, the specific nature of the documents (including language) must be ascertained and recorded.</p>	
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**[Read to applicant]** We realise that because of the nature of their claim, some applicants may possibly feel more comfortable talking to a man and others feel more comfortable talking to a woman.

**Do you have any preference as to whether you are interviewed by a man or a woman?**  
(please specify **Y/ N** along with the applicant's **exact** answer)

**[Read to applicant]** We will accommodate your request wherever possible. If you don't express a preference now but change your mind later, we will as far as possible accommodate that preference. Furthermore, you should be aware that if we are unable to accommodate your request because an interviewing officer and/or interpreter is not available the interview will go ahead as originally planned.

**Applicant to sign below to confirm that they have understood all of the questions asked and have received a copy of this interview.**

**Signature of Applicant:**

**Date:**

HO Reference:
Port Reference:

Continuation Sheet

SAMPLE		
<b>Signature of Screening Officer:</b>	<b>Signature of Applicant:</b>	<b>Interpreter's Code:</b>
<b>Time/Date:</b>	<b>Date:</b>	<b>Date:</b>
<p><b><u>CIO Check</u></b></p> <p>Countersigning Officer to sign here:</p> <p>Officer to print name and grade here:</p> <p>Date:</p>		

## Application for Biometric Resident Permit

### **TO BE READ OUT TO THE APPLICANT AND DEPENDANTS**

You (and your dependants) have claimed asylum in the United Kingdom. This means that you are required by the Immigration (Biometric Registration) Regulations 2008 (as amended) to apply for a biometric residence permit (BRP). The BRP will only be issued to you if you are granted leave.

If you are granted leave the BRP simplifies the checks that the Home Office, employers and public service providers need to undertake to confirm immigration status and eligibility to entitlements in the UK.

You (and each of your dependants 16 and over) are required today to sign below to acknowledge that as well as registering an application for asylum you are also applying for a biometric residence permit. Failure to do so may result in a refusal to issue a BRP and a penalty notice (section 9 of the UK Borders Act 2007).

You may need to provide your fingerprints and be photographed on two separate occasions. As part of the asylum screening process you will be photographed and have your fingerprints taken. In addition, you may be required to attend a post office on another occasion to provide your fingerprints and have your photograph taken. This is a separate process required for the biometric residence permit application and if this is required you will be notified and given full instructions in due course.

I declare that the personal details below are correct. I am aware that it is a criminal offence to seek to gain leave to remain in the United Kingdom by deception.

I acknowledge that when requested I will attend to have my biometrics recorded as required by The Immigration (Biometric Registration) Regulations.

I understand that my fingerprints and facial image will be taken and checked against immigration and police records and will be held securely thereafter in compliance with the Data Protection Act 1998

### **Any dependant 16 and over must sign on their own behalf (main applicant to sign for dependants under 16)**

Name Date of birth Gender Nationality	<b>Signature</b>
<b>Dependant(s)</b> <i>List all dependants: name, date of birth, gender, nationality</i>	<b>Signature(s)</b>